

USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 12 May 2000

**CEFMS:**

a. We are continuing to focus our effort on the conversion of the character based CEFMS forms to GUI. Nine hundred (900) forms out of a total of 1465 have been tested and approved, 519 are in various stages of testing and 46 forms are in the final stages of conversion. The CEFMS functionals are in a full testing mode. The "only" actions they are performing on day to day operations and support functions are "absolutes" related to out of balance conditions or a piece of functionality that is broken. All these occurrences then have to be processed through the GUI conversion to ensure that we stay in sync.

b. On 1 May we sent a request to the field in regards to the number of PCs that met the minimum requirement, P133/32, to run the CEFMS GUI version. We also requested information in regards to the version of the "browsers" loaded on the PCs.

We asked all locations to identify (1) number of CEFMS users---anybody that signed on CEFMS to enter any transaction--, (2) number of CEFMS "daily" users--anybody that signed on CEFMS each day to enter at least one transaction--, and (3) include an estimated date when ALL CEFMS users would have access to the minimum requirement for PC and Browser.

ANALYSIS OF RESPONSE ON MINIMUM PC:

The survey included 59 USACE locations. The results identified 30,292 CEFMS users, 11,266 "daily" CEFMS users. The survey shows that 10,799 or 96 percent of the 11,266 daily CEFMS users currently have PCs that meet or exceed the minimum requirement. All daily CEFMS users at 39 locations currently meet the requirement.

By 1 June 2000, 359 additional daily users at 12 locations will meet the minimum requirement. That brings the percentage of CEFMS daily users that will have access to the minimum requirement PC to 99 percent prior to the scheduled date for implementation of CEFMS GUI.

Since over 99 percent of the CEFMS users that sign on CEFMS at least once each day will have access to the minimum requirement PC prior to our scheduled implementation date of 4

June 2000 we believe the "risk" associated with this factor is minimal to non-existent.

#### ANALYSIS OF MINIMUM BROWSER CAPABILITY:

The survey included 59 USACE locations. The results identified 30,292 CEFMS users, 11,266 "daily" CEFMS users. The results show that 9,630 daily users or 85 percent currently have access to PCs that meet the minimum browser requirement. Thirty-seven of the 59 locations show that all CEFMS daily users currently have the minimum browser. By 1 June 1,540 additional daily CEFMS users at 18 locations will have access to the minimum browser. Two sites, involving 35 daily CEFMS users, will be complete by 30 June. Two sites, involving 71 CEFMS daily users were silent on the issue.

Since by the planned implementation date of 4 June, 11,170 of the 11,266 or 99 percent of the daily CEFMS users, will have access to the minimum browser requirement which can be downloaded from several sources we believe the risk in this category is non-existent.

c. We completed an exercise on Thursday, 11 May, to establish a "baseline" or frame of reference on the communications requirement for CEFMS in GUI. We had over 285 CEFMS users at the USACE Finance Center to sign on to a test database on CPC25 concurrently and to perform CEFMS entries for a period of 30 minutes. This action should provide communications bandwidth information that can be compared to the test we are going to perform on or about 22 May when we will repeat this action with the CEFMS GUI code on the same test database. The length of that test will be extended to ensure that we test as much of the CEFMS functionality as is possible from the UFC.

d. We have scheduled three additional events that should lead to the approval of the Milestone III approval by the Milestone Decision Authority (MDA), Mr. Berrios. Those events are:

(1) A CEFMS GUI "demonstration" for the CECI staff on Tuesday, 16 May. Linda Stoutenburgh will conduct the demo on a "test" database. Tommy Pond and other CEFMS Team personnel as required will participate via conference call.

(2) We will conduct a pre-brief of the Milestone III Decision briefing for the Deputy CIO, Colonel Rich, and other selected IM staff on Friday, 26 May. We hope to do this via the "desktop" VTC capability.

(3) We will conduct the Milestone III Decision Briefing for Mr. Berrios on Wednesday, 31 May. We also hope to accomplish this using the desktop VTC. If we cannot we will schedule the "regular" VTC, using the HNC capability.

#### PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 848 versus 878 on the last report. The inventory includes 206 Priority #1 problem reports. The open inventory also includes 140 problem reports related to the CEFMS Modernization/GUI work management effort.

b. Fifty (50) of the sixty-two active databases have no imbalances, eight (8) have one, two (2) have three, one (1) has four, and one (1) has six, the highest number of imbalances. The grand total of database imbalances across the system is 24 versus 43 on the last report.

#### ACCOUNTING OPERATIONS:

#### CONSOLIDATION OF OPERATING FINANCE AND ACCOUNTING FUNCTIONS:

#### UPCOMING CONSOLIDATIONS:

#### ----CURRENT SCHEDULE COMPLETE----

#### NUMBER AND LOCATION OF ON BOARD PERSONNEL:

<u>LOCATION:</u>	<u>NUMBER:</u>
Huntsville	24
Millington	292
Washington	1
Other	1
DA Interns (Millington)	2
Total	320

#### DISBURSING WORKLOAD DATA:

PAYMENTS	As of 04/30/00	Current Month	Year To Date
BY CHECK:			
Checks Issued	177,557	11,085	188,642
Percent of Total	51%	46%	50%
Dollar Amount	\$1,947,024,360	\$103,833,589	\$2,050,857,949
BY EFT:			
Transfers Made	172,919	13,231	186,150
Percent of Total	49%	54%	50%
Dollar Amount	\$3,111,113,138	\$219,231,172	\$3,330,344,310

OTHER UFC ISSUES:

a. The USACE Finance Center (UFC) has responded to the U.S. Treasury on the write-off of the remaining \$40K Budget Clearing Account (BCA) 96F3878. The \$40K was not an unreconcilable difference for the USACE but a failure by two banking institutions to report our deposits to the Federal Reserve. Although Treasury had been working with the UFC to obtain the funds, they recommended the write-off. In our response to Treasury we informed them of the on-going actions, but requested the transfer of the differences into a Treasury account. This action will complete the clearance of all differences in the BCA for the USACE.

b. CEEMIS training for the HQ USACE appears to have been very positive. We have received several positive comments on the training. Mr. Drake (CEFC-AF) had both pre and post meetings with Mr. Dale Ringer (CERM-B) on initial requirements and expectations of both organizations. On 9 May 2000, a memorandum was sent to Mr. Ringer outlining actions to be completed by both parties to ensure a smooth transition. These actions will ensure that budget analysts and project managers in the HQ's have access to all financial management and report data required.

c. The Chief of Disbursing Division, Directorate of Accounting Operations, Ms. Carolyn (Nita) is transferring to CEFC-S in Huntsville. Ms. Clower has been with UFC in Millington from the very beginning and performed in an outstanding manner as a team player and division chief. She will carry valuable operational institutional knowledge and be an asset to our UFC Huntsville team. She will be missed in Millington.

d. Mr. Booth, DFAS Headquarters, who is responsible for the DoD consolidated CFO reports has recently contacted the UFC and proposed a meeting at the UFC in early June to discuss FY 2000 CFO submission and applications requirement for DoD. As soon as the dates are finalized with DFAS, we will inform Mr. Butler (CERM-F) to provide the opportunity for a HQUSACE representative to attend.

e. On 9 May, the UFC conducted a training session for all UFC Travel Approving Officials (TAO). The presentation was in developed in Microsoft Power Point with the intention of exporting to all USACE commands. As soon as all UFC TAO comments are incorporated, the presentation will be sent to all USACE activities for their use. Each USACE activity may modify the presentation for local use. The development of the TAO training was based on errors noted by the UFC in post settlement vouchers

audits and the recent Internal Review (CEIR-I) audit of travel vouchers from Hurricane George in Puerto Rico.

f. On 5 May the PBAC reviewed the final FY01 operating budget for the UFC, and the budget was approved by the Director. Overall the budget is about eight percent below the FY00 operating budget, due primarily to the reduction in funding for CEFMS enhancements during FY01. The approved operating budget was used to finalize the amounts submitted for the FY01 Consolidated Command Guidance (CCG) as the support costs which will be billed to Corps sites during FY01. This CCG data was submitted to HQUSACE on 8 May.

g. Our CPOC issued additional information last week on the conversion to the Modern Defense Civilian Personnel Data System. The scheduled conversion date is 7 July 2000, and our CPAC has scheduled training in June for the conversion. To effect the conversion, the current system will be shut down for a two-week period during which there will be no automated personnel processing capability at the CPOC. We will carefully plan our personnel actions to consider this shut down period.